

Life Certificate for Pension Purpose or for any Other Purpose

An individual who needs a Life Certificate for the purpose of drawing pension in India (*or if an individual is required to produce Life Certificate before authorities in India for any other purpose*) may apply for this service. **For this service, applicants have to apply in Person only.**

Requirements:

i. Online appointment for Consular Service (Click here

([https://www.vfsvisaservice.com/IHC-](https://www.vfsvisaservice.com/IHC-UK-Appointment/AppScheduling/AppWelcome.aspx?P=cCiy6xeqIBWf0MSvIUERSCDhdFkas%2FmFaceUVLcp3A4%3D)

UK-Appointment/AppScheduling/AppWelcome.aspx?

P=cCiy6xeqIBWf0MSvIUERSCDhdFkas%2FmFaceUVLcp3A4%3D) Online appointment system for Consular Services Link)

ii. Miscellaneous Application form dully filled in and signed by the applicant (*Please click for [Miscellaneous Application Form](https://www.hcilondon.gov.in/pdf/Miscellaneous%20Application%20Form.docx) (<https://www.hcilondon.gov.in/pdf/Miscellaneous%20Application%20Form.docx>) or please visit the link 'Forms for Consular Services (<https://www.hcilondon.gov.in/subconinfo1>)'). **One recent Passport size photograph to be affixed on the Misc. Application Form.***

iii. In case of Indian Passport Holders: Valid passport in original and one set of self-attested copies of first two and last two pages of the passport and the page (s) containing passport officer's observation (s) (if any).

In case of Other Passport Holders: Valid passport in original and one set of self-attested copy (copies) of the passport page (s) containing personal particulars of the passport holder.

iv. Proof of Residence: Any of the following self-attested documents viz. copy of utility bill (Latest landline telephone bill/electricity bill/gas bill/water bill or Council Tax bill) or Driving License or lease deed (of residence) etc. where the applicant's UK address is clearly mentioned, should be provided.

v. Visa Status: Self-attested copy of passport page/UK Residence Permit Card showing the visa status should be enclosed.

Original Pension Book plus a photocopy should be provided (*if the Life Certificate is required for pension purpose*).

Fee: For pension purpose – Gratis (Only £2.00 will be charged on account of Consular Surcharge). For other than pension purpose, the fee is £19.00 (payable either in cash or through crossed postal order drawn in favour of "High Commission of India, London". No Credit or Debit card will be accepted.)

vi. Processing Time: Normally, Same Day.

Note: The applicant needs to appear in person and sign before the Consular Officer.

If you are drawing pension from the Armed Forces, you may directly contact the Military Wing of the High Commission at Telephone Number 02076323049.

High Commission of India,
India House, Aldwych, London,
Wc2B 4NA

Working Hours: 0915 hours to 1745 hours (Monday to Friday)
Telephone Number: 00-44 (0) 20 8629 5950 (Working hours) 020
7632 3035(After Office hours)

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