

**High Commission of India
London

The High Commission of India, London invites Expression of interest from professional and reputed transport companies for empanelment as a transport service provider. Prospective Service providers should have a minimum of four years experience in this field, preferably associated with Diplomatic Missions in London, with at least eight passenger vehicles in their fleet, may submit rates for their services in the following format to the Head of Chancery, High Commission of India, Aldwych, London – WC2B 4NA.

FORMAT

S. No.	Rates with clear indication of dead mileage being applied, if any	Regular Saloon	Luxury Saloon [Mercedes S Class or equivalent]	People Carrier [Mercedes Viano 8 Seater or equivalent]	Large Van [14 Seater]
1.	Hourly rate, plus per mile rate				
2.	Hourly rate within Central London				
3.	Daily rate [allowing 8 Hours & 40 miles]				
4.	Half day rate allowing 4 Hours & 25 miles				
5.	<u>Airport Transfers</u> (To/from): Heathrow Airport Gatwick Airport Luton Airport Stansted Airport London City Airport				

2. It is mandatory for the companies to have:

- i) Valid operator's licence and appropriate vehicle, driver and passenger insurance.
- ii) At least eight company owned passenger vehicles of different types.
- iii) Drivers with good command of the English language and knowledge of local routes in London.

3. **Note** :- Companies having experience in providing services to diplomatic missions will be given suitable weightage.

4. Proposals may be submitted by the end of the business day of 30th May, 2024 in a sealed envelope, marked "Rates for hiring of cars", addressed to:

Head of Chancery,
High Commission of India,
Aldwych, London – WC2B 4NA

5. The High Commission of India reserves the right to reject any application without assigning reasons.
