

**Government of India
High Commission of India
London
(Project & Maintenance Wing)**

EXTENSION OF DEADLINE

Tender ID: 2021_MEA_613340_1

Tender Reference Number: LON/P&M/872/04/2021

Reference above detailed Notice Inviting Tender published by the Commission of India, London on (1) New Water Pipeline (II) Repair water damaged walls, damp proof paint and (iii) Replace Wooden Flooring and Skirting at Flat 1 & 2, 233-235 East Lane, Wembley HA0 3NN.

Deadline for submission of bids is extended until 13.09.2021. Bids will now be opened on 14.09.2021

23.08.2021

**Government of India
High Commission of India
London**

No. Lon/P&M/EL/872/04/2021

Dated : 07/07/2021

Notice Inviting Tender

High Commission of India, London invites bids from professionally qualified and experienced companies for Repair & Maintenance work at **Flat 1 & 2, 233-235 East Lane, Wembley HA0 3NN.**

2. **Scope of work** – As detailed in the Section II of this document. The Specification as a whole must be taken and quotation must include prices for all works shown in the scope of work for complete and proper execution of the works. In case, a Tenderer feels that any item is left out and is required for completion of the work, the same can be added in the schedule of items with full nomenclature of the item.
3. Companies with **at least five years of experience** in this field can submit their bids.
4. The bids should be submitted in two sealed envelopes {**Envelop A – ‘Technical Bid Documents’, Envelop B – ‘Financial Bid Documents’**}. The two envelopes containing 'A' & 'B' must be duly superscripted with above titles and put in another sealed envelope superscripted with the title 'Proposal for Repair & Maintenance work.
5. Bids must be valid for **180 days**.
6. Tender shall be submitted in a sealed cover containing two sealed envelopes before 17:00 hrs on **30.07.2021** in the office of First Secretary, P&M Wing, India House, High Commission of India, Aldwych, London WC2B 4NA.
7. Envelopes should indicate the name and address of the Tenderer to identify the bid and to enable the bid to be returned unopened in case it is declared 'late' or 'rejected'. Offers received through Fax/E-mail or through open letter shall be ignored.
8. Bidding company must submit the followings along with their bids:
 - A. **Technical Bid**
 - Copy / undertaking of Company's licence to carry out the work.
 - Copy of Company's VAT registration.
 - Tenderer should demonstrate and explain their technical, professional and practical experience of having completed similar works costing not less than estimated work of this Tender and will need to supply examples of similar works undertaken in the last 5 years.
 - Introduction and Credentials of Tenderer: This should be a brief introduction, background, company details, credentials, and past performance of the Tenderer and may attach any other documents such as company profile, company brochures, achievement of the company etc.
 - Bids must have date, signature and seal of authorized company representative.

B. Financial Bid

- Cost of supply and work – Please also mention brand make and model of fixtures and other material to be supplied and installed.(Item-wise)
- Form of Tender - to be printed on the letter Head of the Company and duly signed.

9. The Schedule of submission, opening etc of the Tender/Bid is as follows:

Bid Submission Start date	07.07.2021
Bid Submission End date	30.07.2021
Bid Opening date	02.08.2021

10. **Terms of payment**

- i. 90% of tendered amount will be paid upon satisfactory completion of work.
- ii. 10 % upon completion of defect liability period (90 days from completion of work).

11. Any further information or clarification which the Tenderer may require in order to complete Tender may be obtained from Mr. SDK Menon, Second Secretary by email at attpnm.london@mea.gov.in.

12. The High Commission of India reserves the right to reject any or all bids without assigning any reasons, if not found suitable.

Sd/-

(Shitanshu Chaurasiya)
First Secretary(P&M)

High Commission of India
London
Section II

Scope of Work

I. Replacing existing water pipes

- To replace approximately 21m of 22mm pipe and 27m of 15mm pipe. Pipe work and fittings will be HEP2o plastic and copper. A new water mains pipe needs to be run in to the Flat, connecting to the incoming main the hallway entrance outside the flat and installed at high level into the kitchen, reconnecting all outlets as necessary.
- The existing mains and hot and cold pipe work that is buried in the concrete floor within the Flat will be cut off and disconnected from the supply. It will be left buried in the concrete. The new pipe will enter the building at high level to the right of the entrance door across the ceiling beam.
- A 'Sure Stop' emergency stop/isolation valve or similar will be fitted at high level within the entrance to stop the water with ease, in cases of emergency. The new main water pipe to be channelled down into the wall, opposite the front entrance door, (if the wall is suitable and into the bathroom under the bath. The pipe will then branch for the cold supply to the bath, and go through the wall to the lounge under the skirting boards, as much as is practical and channel around the wall and go back into the bathroom to feed the W.C and the cold to the basin. The pipe will then continue up the wall utilising the box used for the ventilation to the run the pipe into the kitchen and down to under the sink. The new hot pipe will run back from the boiler, to the sink and follow the same route through the ventilation duct (if suitable) and connect to the bath and channel around the wall to the basin.
- Build new Accessible Hatch for Hot and Cold water connections as necessary
- Make an access panel in the sealed box containing the shared soil stack from the Flat above to check for any visible water leaks. Install access panels which will allow future inspection and cleaning
- Other pipe work may be boxed in. The pipe work at low level should be hidden behind the skirting when the skirting boards are replaced
- To replace the faulty outside tap

II. Wooden Flooring and Skirting

- Supply and replace damaged wooden flooring with new engineer wooden oak flooring 18mm thickness with underlay 18 square meters matching with existing flooring in the Hallway.
- Supply and replace damaged skirting with new Skirting Board 30 meters approximately

III. Repair water damaged walls. Damp proof and Paint

IV. Clear all associated rubbish.

(Any other associated work may be included if identified during the Survey).

High Commission of India
London

Section III

**Format for submitting Financial Bid for Repair & Maintenance work at
Flat 1 & 2, 233-235 East Lane, Wembley HA0 3NN**

Price Schedule (item-wise) excluding VAT

Sl. No.	Job/Item/Brand/Model	Material Cost (GBP)	Labour Cost (GBP)	Total cost (GBP)
	Total			

Name of the Company:

Address :

Contact :

Note: Above quoted price are complete in all respects as per technical specifications but exclusive of VAT, if any.

2. Certified that rates quoted for the above items are as per scope of work, specifications, terms & conditions mentioned in the tender document.

Yours faithfully,

(Signature of Authorized Signatory)
Name & Designation

Date
Company seal