

Applicant can opt Postal services for execution/attestation of Power of Attorney/Affidavit Services related document/s.

Applicant/s is/are requested to send their Power of Attorney (POA)/Affidavit service-related documents by post to the High Commission at following address:

Attaché (Consular)
High Commission of India,
India House
Aldwych
London WC2B 4NA

Important: Please note carefully to enclose following documents along with the POA document while sending it by post for attestation by the High Commission;

- 1. Miscellaneous Application form :** [Miscellaneous Application form](#) dully filled in and signed by the applicant (Please click for [Miscellaneous Application Form](#) or please visit the link ' [Forms for Consular Services](#) '). One recent Passport size photograph to be affixed on the Miscellaneous Application form.
2. Original and one extra copy of Power of Attorney duly signed by the applicant/s and minimum two witnesses (witnesses have to sign with their name, address and passport number).
3. If applicant is an Indian national, please send self-attested photocopy of your passport (first two pages and last two pages).
4. Notarised photocopy of valid visa (copy of valid BRP Card) of the Indian applicant. (only from a Notary public and not try copy or verified from any Solicitor or Post Office).
5. In case applicant is a British/other than Indian national, photocopy of passport must be apostilled/attested by the Foreign and Commonwealth Development Office (FCDO) of the UK. Note: Foreign applicants may please note that as India is a member of the Hague Apostille Convention, 1961, no further attestation or legalization of a document including POA apostilled by a member country, is required for using such apostilled document in India. For further information on apostille process please refer to <https://mea.gov.in/apostille.htm>).
6. Two witnesses are required to sign the Power of Attorney. If witnesses are Indian nationals, then their self-attested passport photocopies (first two pages and last two pages) and copy of valid UK visa (copy of valid BRP card).
5. In case witnesses are British/other national photocopies of their passports must be attested by the FCDO.
6. Please send self-addressed (mention complete address including post code) special delivery envelope (with postage stamps to return documents). For safety of document.
7. Please ensure that the Name, Signature, Passport number and complete UK Address of the two witnesses should be printed on the POA document.
8. All photocopies of documents must be self-attested by the respective person. Please send extra copy of POA/Affidavit and send two extra passport size photos.

9. Further requirement remain same as per the link below:-EXECUTION OF POWER OF ATTORNEY / AFFIDAVIT(Please fill Miscellaneous application form for each applicant)
<https://www.hcilondon.gov.in/docs/Execution%20related%20to%20Power%20of%20Attorney%20Affidavit%20relating%20to%20Civil%20Property%20Financial%20matters.pdf>

10. You are requested to ensure that you comply with all the documentation needed for the particular service sought. Please send your documents by special delivery/registered post (not by ordinary post).

11. Please note if the application is received incomplete / deficient then, the documents would be returned without endorsement by the High Commission / Signature of the Consular officer. The applicant would solely be responsible for any delay / damage arising out of this.

12. Fee £17.00 for each attestation payable by crossed postal order drawn in favour of High Commission of India, London.

13. Document's attestation may take minimum 10 working days after receiving the application at HCI, London.

High Commission will make an endorsement on the POA document that **"Applicant and witnesses have not signed in the presence of Consular Officer; however, details have been verified through virtual means"**.

Applicant would be required to appear for video call with the consular officer for virtual verification of the particulars.