

No. Lon/P&M/872/17/2020
High Commission of India
London

NOTICE INVITING TENDER

NOTICE INVITING TENDER FOR "Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA"

1. The High Commission of India (hereafter referred as HCI) invites bids for "**Supply and installation of two boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA**". The tender document can be downloaded from the website of the HCI, London. (<https://www.hcilondon.gov.in/tenders.php>)

2. The sealed envelopes "A" and "B" consisting of the following documents shall be duly superscribed with titles " Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA":

Cover A: Technical Bid document should contain:

- i. Copy of registration of the company.
- ii. Tenderer should demonstrate and explain their technical, professional and practical experience of having completed similar works undertaken in past.
- iii. Tenderer should have average annual financial turn-over of £ 25,000.00 during the last three consecutive financial years. The Tenderer should provide documents in the Technical Bid.
- iv. Introduction and credentials of Tenderer: This should be a brief introduction, background, company details, credentials, VAT & past performance of the Tenderer and may attach documents such as company profile, company brochures, achievement of the company etc.
- v. Scope of Work (duly signed)
- vi. Terms and Conditions of contract (duly signed)

Cover B: Financial Bid document should contain:

- i. Cost Estimates-Tenderer should submit detailed cost estimates with reference to the Scope of work.
- ii. Detailed itemised price to be quoted by the Tenderer on the letter head of the company.

3. The two envelopes, as indicated above, should be kept in an outer cover/envelope indicating "Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA" and the name and address of Company. Tender should be sent by post/ or by hand to the First Secretary (P&M), High Commission of India, India House, Aldwych, London WC2B 4NA. Envelopes should indicate the name and address of the Tenderer to identify the bid and to enable the bid to be returned unopened in case it is declared 'late' or 'rejected'. Offers received through Fax/E-mail or through open letter shall be ignored.

4. The Schedule of submission, opening etc. of the Tender/Bid is as follows:

A	Published Date	5 December 2020
B	Bid Submission Start date	5 December 2020
C	Bid Submission End date	28 December 2020
D	Bid Opening date	30 December, 2020

5. If a tenderer wishes to inspect the property in order to assess the work to be done before submission of Tender/Bid/quotation, please contact the HCI (Tel : 020-76323065) or send request by email at pnm1.london@mea.gov.in or pnm.london@mea.gov.in for inspection of the property/site.

6. Financial bid a company will be opened only in case it is technically qualified on the basis of technical bid documents submitted, as required above.

7. The HCI reserves right to reject any or all bids without assigning any reasons.

8. Terms of payment are subject to negotiations, if the cost estimates are accepted.

(Shitanshu Chaurasiya)
First Secretary (Project & Maintenance)

Government of India
High Commission of India London

Scope of Work

Supply and installation of two boilers at India House

1. Remove existing boilers and dispose them.
2. Supply and install two units of Remeha Quinta Ace 65
3. Install new compatible flue system.
4. Supply & install heat exchanger to each boiler
5. Gas pipe work modifications, connect it to new boilers.
6. Connect new boilers into the existing controls and isolators.
7. Refill the system with corrosion and scale inhibitor.
8. Warranty (parts and labour) in respect of the boilers supplied and installed.
9. Any other works required for making the boilers functional.
10. Annual Maintenance Charges (optional)

High Commission of India London
(Project & Maintenance Wing)

Terms and Conditions

Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA.

1. To assist evaluation and comparison of tenders, the HCI may, at its discretion, ask tenderers for clarification of their bids submitted. The clarification and response from tenderers shall be in writing.
2. The HCI is not be bound to accept the lowest or any tender nor to give a reason for rejection of any Tender.
3. If a Tenderer is asked to competitively quote for the works, the HCI is not bound to accept the lowest or any tender and reserves the right to accept the whole or any part of the tender and altering the quantities offered and the tenderers shall supply the same at the rate quoted. Nothing extra shall be payable if any additional information or detail is provided later on for carrying out the works stated in the documents.
4. The quoted price is inclusive and complete in all respect to make equipment functional as per the British standard or as asked by the HCI.
5. No escalation on rates due to delay in works shall be admissible.
6. The finalized Bid (s) would be valid for a period of one year.
7. Tenderers should not have been barred/black-listed by any Central Government Department/Organization of India and/or local Govt.
8. The successful Tenderer/Bidder may be asked to give presentation before the work is awarded to them. They also need to secure regulatory planning permissions (if required).
9. The successful tenderer shall be responsible for supply of materials required in this connection.
10. The HCI will not be responsible to compensate any expense or losses which may incur in the preparation and submission of their Bid/Tender.
11. This is an itemised price tender with Scope of work as defined above. A tenderer should become fully informed to the extent, quality, type and character of operations involved in the works and shall visit and acquaint themselves with the site, if required. No consideration or compensation will be given for any alleged misunderstanding of the articles to be furnished.
12. All tender documents must be returned properly filled in and completed in all respects in accordance with the conditions and

provisions of the Tender Documents. No alteration shall be made by Bidders to the Tender Document unless otherwise permitted.

13. The bid must be valid for 90 days from the last date of submission.

14. The acceptance of the tender shall be conditional and not binding upon the HCI.

15. At any time prior to the date of opening of the bids, the HCI may issue an addendum in writing to all firms to whom the Tender documents have been issued, deleting, varying or extending any item of this acknowledged and so noted in the space provided in the tender.

16. The date and time for submission may be deferred by an official notification in writing issued by the HCI. Tenders received after this date will not be considered.

17. A tender may be disqualified for any reason including, but not limited to the following reasons:

i. If a tenderer sets forth any condition which is unacceptable to the HCI.

ii. If a tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.

iii. If there is evidence of collusion between bidders.

iv. If a tenderer sets forth any offer to conditionally discount, reduce or modify its tender.

v. If bid price is disclosed before opening of Financial Bid.

18. The attention of Tenderer is drawn as to compliance with laws and regulations concerning safety and health, labour regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, input tax and output tax (VAT) etc. All rates and sum of work/tender shall be exclusive of Value Added Tax.

19. The Tenderer would obtain the building regulations, construction design, management risk assessment ruling from the concerned Health and Safety departments.

20. Payment: - Terms of payment are subject to negotiation, if the cost estimates are accepted. The decision of the HCI, in this regard, shall be final and binding on the tenderers.

21. Contractor's all risk policy: - A suitable contractor's all risk policy shall be obtained by contractor at their own expense with a valid insurance as per the prevailing British laws before commencement of work. The HCI shall be indemnified from any mis-happening/accident at site.

22. Workmen Compensation policy: - A suitable workmen compensation policy /valid Insurance as per the prevailing British laws shall be obtained by contractor at his own expense before commencement of work. The HCI shall be indemnified from any mis-happening/accident at site.

23. The selected tenderer will be bound to rectify / replace the defective item of work or workmanship which may come to notice during defects liability period (90 days) or within the guarantee period at their own risk and cost.
