

No. Lon/P&M/872/17/2020
High Commission of India
London

NOTICE INVITING TENDER

NOTICE INVITING TENDER FOR "Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA"

1. The High Commission of India invites bids from for "**Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA**". The tender document can be downloaded from the website of the High Commission of India, London. (<https://www.hcilondon.gov.in/tenders.php>)

2. The sealed envelopes "A" and "B" consisting of the following documents shall be duly superscribed with titles "**Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA**":

Cover A: Technical Bid Document: should contain:

- i. Copy of registration of the company.
- ii. Tenderer should demonstrate and explain their technical, professional and practical experience of having completed similar works undertaken in past.
- iii. The Tenderer should have average annual financial turn-over of £ 25,000.00 during the last three consecutive financial years. The Tenderer should provide documents in this regard and submit in the Technical Bid.
- iv. Introduction and Credentials of Tenderer: This should be a brief introduction, background, company details, credentials, VAT & other registration and past performance of the Tenderer and may attach any other documents such as company profile, company brochures, achievement of the company etc.
- v. Scope of Work (duly signed)
- vi. Terms and Conditions of contract (duly signed)

Cover B: Financial Bid Document: should contain:

- i. Cost Estimates-Tenderer should submit detailed cost estimates with reference to Scope of work
- ii. Lump sum price to be quoted by Tenderer to be provided on the letter head of the company.

3. All the two envelopes as indicated above should be kept in an outer cover/envelope indicating "**Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA**" and the name and address of Company. Tender should be sent by post/ or by hand to the **First**

Secretary (P&M), High Commission of India, India House, Aldwych, London WC2B 4NA.

Envelopes should indicate the name and address of the Tenderer to identify the bid and to enable the bid to be returned unopened in case it is declared 'late' or 'rejected'. Offers received through Fax/E-mail or through open letter shall be ignored.

4. The Schedule of submission, opening etc of the Tender/Bid are as follows:

A	Published Date	1 October 2020
B	Bid Submission Start date	1 October 2020
C	Bid Submission End date	23 October 2020
D	Bid Opening date	26 October, 2020

5. If a Tenderer wishes to inspect the property in order to assess the work to be done before submission of Tender/Bid/quotation, please contact High Commission of India, London (Tel : 020-76323065) or send request by email at pnm1.london@mea.gov.in or pnm.london@mea.gov.in for inspection of the property/site.

6. The High Commission of India reserves the right to reject any or all bids without assigning any reasons, if not found suitable.

7. Terms of payment are subject to negotiations, if the estimates are accepted.

(Shitanshu Chaurasiya)
First Secretary (Project & Maintenance)

**Government of India
High Commission of India
London**

Scope of Work

Supply and installation of two boilers at India House

1. Remove existing boilers and dispose them.
2. Supply and install two units of Remeha Quinta Ace 65 ML or boilers with similar specifications.
3. Install new compatible flue system.
4. Supply & install heat exchanger to each boiler
5. Gas pipe work modifications, connect it to new boilers.
6. Connect new boilers into the existing controls and isolators.
7. Refill the system with a corrosion and scale inhibitor.
8. Warranty (parts and labour) in respect of the boilers supplied and installed.
9. Any other works required for smooth functioning of boilers.

**High Commission of India
London**

Terms and Conditions

Supply and installation of boilers at the High Commission of India, India House, Aldwych, London WC2B 4NA

1. To assist evaluation and comparison of the Tender, the Client may at its discretion, ask Tenderers for clarification of their bids. The clarification and response from Tenderers shall be in writing.
2. The High Commission will not be bound to accept the lowest or any Tender nor to give a reason for the rejection of any Tender.
3. If the Tenderer is asked to competitively quote for the works, the Client is not bound to accept the lowest or any tender and reserves the right to accept the whole or any part of the tender and altering the quantities offered and Tenderer shall supply the same at the rate quoted. Nothing extra shall be payable if any additional information or detail is provided later on for carrying out the works stated in the documents.
4. The quoted Lump-sum price are inclusive and complete in all respect to make building functional as per the standard of High Commission of India's work.
5. No escalation on rates due to delay in works shall be admissible.
6. The finalized Bid (s) would be valid for a period of one year.
7. Tenderers should not have been barred/black-listed by any Central Government Department/Organization of India and/or local body.
8. The successful Tenderer/Bidder may be asked to give presentation before work is awarded to them. They also need to secure regulatory planning permissions (if required).
9. The successful Tenderer shall be responsible for supply of materials required in this connection.
10. The High Commission of India will not be responsible to compensate any expense or losses which may be incurred by the Tenderer in the preparation and submission of their Bid/Tender.
11. This is a LUMPSUM FIXED PRICE TENDER with Extent of work as defined in the Scope of Work enclosed. The Tenderer should become fully, informed as to the extent, quality, type and character of operations involved in the Works and shall visit and acquaint himself with the Site of the Works. No consideration or compensation will be given for any alleged misunderstanding of the articles to be furnished.
12. All Tender documents must be returned properly filled in and completed in all respects in accordance with the conditions and provisions of the Tender Documents. No alteration shall be made by Bidders to the Tender Document unless otherwise permitted.
13. The bid must be valid for 90 days from the last date of submission of bids.
14. The bid should mention warranty period for the parts and labour.
15. The acceptance of the Tender shall be conditional and not finally binding upon the High Commission.
16. At any time prior to the date of opening of the proposals, the High Commission may issue an addendum in writing to all persons or firms to whom the Tender documents have been issued, deleting, varying or extending any item of this acknowledged and so noted in the space provided in the Tender. Unless it is in formal

manner described above, any representation or explanation to the Tenderer shall not be considered valid or binding on the High Commission as to the meaning of anything connected with the Tender Document.

17. The date and time for submission may be deferred by an official notification in writing issued by the High Commission of India to all Bidders. Tenders received after this date will not be considered.

18. Tender may be disqualified for any reason including, but not limited to the following reasons:

i. If Tenderer sets forth any conditions which are unacceptable to the High Commission.

ii. If any tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.

iii. If there is evidence of collusion between Bidders.

iv. If Tenderer sets forth any offer to conditionally discount, reduce or modify its tender.

v. If Bid price is disclosed before opening of Financial Bid.

19. The attention of Tenderer is drawn as to compliance with laws and regulations concerning safety and health, labour regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, input tax and output tax (VAT) etc. All rates and sum of work/Tender shall be exclusive of Value Added Tax.

20. The Tenderer would obtain the building regulations, construction design, management risk assessment ruling from the concerned Health and Safety departments.

21. **Payment:** - Terms of payment are subject to negotiation, if the cost estimates are accepted. The decision of High Commission in this regard shall be final and binding on the tenderers.

22. Contractor's all risk policy: - A suitable Contractor's all risk policy shall be obtained by contractor at his own expense with a valid Insurance as per the prevailing British laws before commencement of work. High Commission shall be indemnified from any mis-happening/accident at site.

23. Workmen Compensation policy: - A suitable Contractor's all risk policy /valid Insurance as per the prevailing British laws shall be obtained by contractor at his own expense before commencement of work. High Commission shall be indemnified from any mis-happening/accident at site.

24. Tenderer is also bound to rectify / replace the defective item of work or workmanship which may come to notice during defects liability period (90 days) or within the guarantee period at his own risk and cost.
